

**Request for Proposal (RFQ) for Architectural Services - Cover Letter**

July 26, 2021

Re: Proposed Contract Funding for the State and Local Fiscal Recovery Funds (SLFRF) provided by the American Rescue Plan Act, signed March 11, 2021.

Dear Service Providers:

Attached is a copy of the County of Hopkins's Request for Qualifications for pre-award and post-award Architectural services for SLFRF provided by the American Rescue Plan Act.

County of Hopkins is considering applying for such funding to support eligible projects under:

- The American Rescue Plan Act, State and Local Fiscal Recovery Funds

Service providers must submit a proposal for "HOPKINS COUNTY TRUSTEE FACILITY" which is eligible under the American Rescue Plan Act, State and Local Fiscal Recovery Funds to provide for Public Health due to COVID 19 Pandemic.

The submission requirements for this proposal are also included on the attached Request for Qualifications (RFQ) form. Please submit one (1) digital on CD or flash drive, one (1) original, and three (3) printed copies in a sealed envelope clearly marked "RFQ for HOPKINS COUNTY TRUSTEE FACILITY" to the address below.

Mail to:

County of Hopkins  
Auditors Office  
P.O. Box 288  
Sulphur Springs, Texas 75483

The deadline for submission of proposals is 1:30 p.m. on August 13, 2021.

County of Hopkins, State of Texas is an Affirmative Action/Equal Opportunity Employer. The County reserves the right to negotiate with any and all individuals or firms that submit proposals, as per the Texas Professional Services Procurement Act and the Uniform Grant and Contract Management Standards. Section 3 Businesses, Minority Business Enterprises, Small Business Enterprises, Women Business Enterprises, and labor surplus area firms are encouraged to submit proposals.

Sincerely,

Shannah Aulsbrook  
Hopkins County Auditor